



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

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**Superintendent**

*Gary Rapkin, Ph.D.*

**Assistant Superintendents**

*Lois Klein – Educational Services*

*Curtis Frick – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Chuck Coyne*

*Glenn Creiman*

*Jim Elliot*

*Diane Koach*

*Patti Latourelle*

## AGENDA

### REGULAR MEETING OF THE BOARD OF EDUCATION

MONDAY, DECEMBER 5, 2011

CLOSED SESSION 6:00 – 7:00 P.M. - OPEN SESSION: 7:00 P.M.

**THESE PROCEEDINGS ARE BEING AUDIO/VIDEO TAPED PURSUANT TO GOV. CODE 54953.5  
AND REBROADCAST ON CHANNEL 3**

**COPIES OF THE AGENDA MATERIALS ARE AVAILABLE IN THE LOBBY AT THE DISTRICT  
EDUCATION CENTER**

Pursuant to Government Code Section 54954 and Education Code Section 35140, the Regular Meeting of the Board of Education will be held on Monday, December 5, 2011 at 7:00 p.m. with the Executive Closed Session to be conducted from 6:00 p.m. to 7:00 p.m. to discuss topics listed on the Agenda. The meeting will be held at the Education Center, 115 West Allen Avenue, San Dimas, CA.

### CALL TO ORDER

Who: \_\_\_\_\_

Time: \_\_\_\_\_

### ROLL CALL

Present (P) Absent (A)

(P) (A) Jim Elliot, President

(P) (A) Glenn Creiman, Vice President

(P) (A) Chuck Coyne, Member

(P) (A) Diane Koach, Member

(P) (A) Patti Latourelle, Member

(P) (A) Gary Rapkin, Superintendent

(P) (A) Lois Klein, Assistant Superintendent, Educational Services

(P) (A) Curtis Frick, Assistant Superintendent, Human Resources

(P) (A) Ann Sparks, Assistant Superintendent, Business Services

(P) (A) Kody Schneider, Student Representative, Bonita High School

(P) (A) Amanda Garcia, Student Representative, Ed Jones Educational Center

(P) (A) Jumel Nicole Sacro, Student Representative, San Dimas High School

### REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

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Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 11- Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

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**CLOSED SESSION AGENDA**

1. Conference with Labor Negotiators Pursuant to Government Code 54957.6  
District Designated Negotiator, Bonita Unified School District,  
Teachers Association (BUTA) and Classified Employees Association (CSEA).
2. Public Employee Performance Evaluation. Title: Superintendent. Pursuant to Government Code  
Section 54957.
3. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900,  
48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under  
consideration.

**OPEN SESSION AGENDA**

**1. CALL TO ORDER**

The Board of Education will Reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1 at \_\_\_\_\_ p.m.

**2. REPORT OUT OF CLOSED SESSION**

Pursuant to Gov. Code Section 54957.1

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. APPROVAL OF AGENDA ORDER AND CONTENT**

Disposition

Moved	_____
Second	_____
Aye	_____
No	_____

**5. FEATURED PRESENTATIONS**

1. Administration of Oath of Office to Reelected Members of the Board of Education
  - Glenn Creiman
  - Jim Elliot
  - Diane Koach
2. Recognition of Bonita High School CIF Water Polo Championship Team – Curtis Frick
3. Report on District Technology by Computer Information Services – Ann Sparks
4. Holiday Choral Performance – Bonita High School Chamber Singers, Directed by Todd Helm –  
Introduced by Lois Klein

**6. ANNUAL ORGANIZATION – BOARD OF EDUCATION**

1. Election of Board Officers:

**a. President**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

**b. Vice President**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

2. Appoint 1 (one) representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Appoint 1 (one) alternate representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

3. Appoint 1 (one) representative to elect members to the **Los Angeles County Committee on School District Organization.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

4. Appoint 1 (one) representative to the **California School Boards Legislative Network.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

5. Appoint 1 (one) representative to the **Los Angeles County School Trustees Association.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

6. Appoint 2 (two) representatives to the **La Verne Ad Hoc Committee.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

7. Appoint 2 (two) representatives to the **San Dimas Ad Hoc Committee.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

8. Appoint 1 (one) representative to the **La Verne/San Dimas Education Foundation.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

9. Approve Board of Education Meeting dates for **December 2011 through December 2012.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

**7. COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School Representative  
Report from Student Board Representatives

**8. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

Minutes: Regular Meeting November 2, 2011

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

**REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

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**9. CONSENT AGENDA**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

**EDUCATIONAL SERVICES**

1. Approve extended and overnight educational field trips as listed. The itineraries are on file in the Educational Services Department.
  - a. Bonita High School Athletic Training Classes to attend a field trip to San Diego State University and the Olympic Training Center, Chula Vista and San Diego, CA, December 2-3, 2011.
  - b. San Dimas High School Girls Basketball Team to compete at the Southern California Holiday Prep Classic Tournament, San Diego, CA, December 27-30, 2011.
  - c. San Dimas High School AP Environmental Science students to participate in the desert ecology study at the East Mojave National Preserve, Mojave National Park, CA, February 24-26, 2012 or March 16-18, 2012.
  
2. Approve Settlement Agreement for Office of Administrative Hearing Case #2011090274 for student #30201333.
  
3. Approve Settlement Agreement District #1121-1112 for student #1401321.

## **BUSINESS SERVICES**

4. Approve and/or ratify "A" warrants (payment for school employees) and "B" warrants (payments for equipment, supplies, services of non-school employees and other non-salary expenditures) as listed.
5. Approve and/or ratify purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
6. Approve budget transfers between major object codes, as presented.
7. Declare items listed as surplus in accordance with Education Code 17545 and authorize disposal.
8. Approve Third Month Enrollment Report as of November 11, 2011.
9. Approve Lone Hill Middle School's Associated Student Body Financial Statements for the first quarter.
10. Approve Ramona Middle School's Associated Student Body Financial Statements for the first quarter.
11. Approve Bonita High School's Associated Student Body Financial Statements for the first quarter.
12. Approve San Dimas High School's Associated Student Body Financial Statements for the first quarter.
13. Approve acceptance of Grant #G11569 from South Coast Air Quality Management District to replace older model diesel school buses.
14. Approve Amended Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for the Bonita High School gymnasium construction and modernization projects.
15. Approve Amended Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for the San Dimas High School staff parking lot/underground utility project.
16. Approve Agreement between Bonita Unified School District and Tyler Technologies, Inc. for MUNIS Software and Services.
17. Approve Agreement between Bonita Unified School District and Travel in Style Class Act Tours for transportation support services for the 2011-2012 school year.
18. Approve Change Order #8 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium modernization project – Chap, Inc.
19. Approve Change Order #1 Bid 10-11:04-10 for construction of the Bonita High School new gymnasium and gymnasium modernization project – Inland Pacific Tile, Inc.
20. Approve Notice of Completion for construction of the staff parking lot and the installation of the underground utilities portion of the Bonita Center for the Arts construction project – Tilden-Coil Constructors.
21. Approve Budget Development Calendar for fiscal year 2012-2013.

22. Provide Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment, Contracts and Purchase and Payment Authorizations, as designated, signatures of Directors, Principals, Assistant Principals and Coordinators to sign Approvals for Payment of Invoices, as designated, signature of Director of Purchasing to sign Purchase Orders, as designated, and signatures of the Board of Education members.

**HUMAN RESOURCES**

23. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.
24. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.
25. Approve Certificated/Classified attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.
26. Approve the Tentative Agreements between the Bonita Unified School District and the California School Employees Association Bonita Chapter #21.
27. Approve certification of management personnel assigned as teacher evaluators for the 2011-2012 school year in accordance with Board Policy 4120.
28. Approve 1.0 Full-Time Equivalent (FTE) for Temporary Teacher for Spring Kindergarten Class beginning January 2012 through June 2012.
29. Approve participation in the Los Angeles County Employee Assistance Service for Education (EASE) Program for the 2011-2012 school year.

**SUPERINTENDENT**

30. Accept with thanks the donation of gifts valued at \$5,546.00 as determined by the donor and in accordance with Education Code 35273 and send letters of appreciation to donors on behalf of the Board of Education and staff.

**10. DISCUSSION/ACTION AGENDA**

**BUSINESS SERVICES**

1. Accept Annual Report from the Citizens' Bond Oversight Committee.
2. Approve First Interim Financial Report as of October 31, 2011, as presented with a Positive Certification.

Disposition

Moved \_\_\_\_\_  
 Second \_\_\_\_\_  
 Aye \_\_\_\_\_  
 No \_\_\_\_\_

**SUPERINTENDENT**

1. Reaffirm the District Focus Areas and Goals for the development of the 2012-2013 District budget.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

2. Call for nominations for California School Boards Association Delegate Assembly.

Nominee(s): \_\_\_\_\_

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

**STUDENT DISCIPLINARY ACTION**

1. Student Disciplinary Action Pursuant to Education Code #48900 (a)(2), (k). Recommendation that student #94000753 be re-admitted for the fall semester 2011 to a school within the Bonita Unified School District.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

2. Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k). Recommendation that student #30901548 be expelled for the remainder of the first trimester 2011 through the third trimester 2012 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

**11. REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to five (5) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address. At this time, the Board wishes to recognize:

- Community (Individuals Having Completed Request to Address Board Card)
- Parent Teacher Association (PTA)
- Bonita Unified Teachers Association (BUTA)
- California School Employees Association (CSEA)
- Bonita Unified Management Team (BUMT)



**12. COMMUNICATIONS-BOARD/SUPERINTENDENT**

Report From Members of the Board  
Report From the Superintendent

**13. FUTURE MEETING DATES**

Regular Meeting on Wednesday, January 11, 2012 at 7:00 p.m. at Education Center, 115 West Allen Avenue, San Dimas.

**14. ITEMS FOR FUTURE AGENDAS**

**15. ADJOURNMENT**

Respectfully Submitted

Gary Rapkin, Ph.D.  
Superintendent

**Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 909-971-8200, extension 5101.**